

CIN-U40108CT2003SGC015820

CHHATTISGARH STATE POWER TRANSMISSION COMPANY LIMITED

छत्तीसगढ़ राज्य विद्युत पारेषण कम्पनी मर्यादित

(C.G. Govt. Undertaking) (छत्तीसगढ़ शासन का एक उपक्रम)

STATE LOAD DESPATCH CENTRE: RAIPUR

छत्तीसगढ़ राज्य भार प्रेषण केन्द्र, रायपुर

दूरभाष PHONE: 0771-2574172, फैक्स FAX NO. 0771-2574174.

Web Site: sldccg.gov.in

email-csebsldc@gmail.com

No.03-02/Pur/Enq.-261/

Raipur, Dtd.

To,

Sub: **Enquiry for supply of Samsung 2850D printer and SCX-4623 fax machine toner cartridges .**

Dear Sir,

Please quote your lowest rate for the supply of materials as per the schedule. Your offer should be in accordance with the following conditions of tendering for the supply of materials.

(1) **Due Date & Validity:** - Your offer should reach in this office through post by 3:30 PM on date **17.06.2015 (Wednesday)** and should remain open/valid for acceptance for a period of 120 days from the date of opening. Validity of your offer should be clearly mentioned. Quotation received after the date fixed for receipt will not be considered and shall be returned to the parties un-opened.

The quotation should be sealed and shall have prominently super scribed on its cover the earnest money, due date, subject and Sales Tax registration number and reference on the enquiry failing which quotations will be rejected. Even otherwise the Company reserves the right to accept or reject any or all of the quotations without assigning any reasons thereof.

(2) **Prices:-** The prices quoted by you shall be firm in Rupees, inclusive of all charges like P&F, freight etc. for the delivery of goods F.O.R. "O/o C.E., SLDC, Raipur", Distt. Raipur.

In case extra charges are applicable over the above quoted prices, the same should be clearly mentioned separately. **If nothing is mentioned about any of the above the same should be treated inclusive of all and no further correspondence in this regard will be entertained.** It is compulsory for the parties to dispatch the materials on the freight paid basis.

(3) **Earnest Money:** - The quotation should accompany earnest money worth **Rs. 300/-** in the shape of TDR/FDR/ DD etc., drawn in favour of **Manager (RAO-HQ), CSPTransCL, Raipur**. The quotation received without the requisite earnest money shall not be opened and returned unless otherwise exempted by the Company. The details of earnest money deposit should be clearly super scribed on the sealed cover of the tender otherwise offer will not be opened.

(4) **Specification of materials:** - Full particulars namely the country of origin and process of manufacture together with technical literature, **price list** and drawing shall be submitted by you in respect of each of the goods offered.

Registered Office:- Third Floor, Vidhyut Seva Bhawan, Danganiya, Raipur (C.G.)-492013

- (5) **Sales Tax:** - C.S.P.T.C.L is a registered dealer under section 7(1)/7(2) of CST Act 1956. Sales Tax Act 1956. Its registration No. is 1002440675 for Chhattisgarh Commercial Tax and No. 10023552-C for Central Sales Tax. Declaration form C/D shall be furnished after receipt of material at site. Any other declaration form for the concessions of sales tax, as may be in force, shall be given after the legal position is verified at our end.
- (6) **Payment:-** Subject to deduction, if any, 100% payment of the goods will be made within 30 days on the receipt of goods in good conditions. All Bank commission charges will be borne by you. Other terms of payment will not be acceptable.
- (7) **Delivery:** - The goods are required urgently and hence preference will be given to Ex-stock or with shorter delivery period. **The period of delivery should be clearly specified.**
- (8) **CONSIGNEE:-** The E.E.(O), O/o C.E.(SLDC),CSPTCL,Danganiya, Raipur.
- (9) **Penalty:-** The time for and the date of delivery of stores stipulated in the order will be deemed to be the essence of the tender. In case of any delay in execution of the order, the Company may at its option either (i) recover from the supplier as penalty sum of 0.5% of the price of any stores undelivered up to maximum of 10% (ii) To cancel the order without any liability (iii) To purchase the materials elsewhere at the risk of supplier. In case of suppliers not honouring the order for some reason or other, the Company may debar for future supply.
- (10) **Packing conditions:** - The materials shall have to be packed according with the Rly. Tariff packing condition. In case of any loss, if the claim is rejected by railway due to non-compliance of the railway packing conditions, or damage in transit, the supplier shall replace the materials free of all charges to the purchaser.
- (11) **Postal Delay:** - The Company shall not be responsible for any postal delay in any case whatsoever. The tenderer are requested to make sure that the quotations are submitted in time.
- (12) **Acceptance/Rejection:** - The undersigned reserved the right to increase/decrease the quantity of items required and accept/reject and offer wholly/partially or accept of any of the tenders considered advantageous to the Company without assigning any reasons whatsoever.
- (13) **Extension of Contract/order:** - After completion of their contract/order, CSPTCL reserves the right to extend order within six (6) months at a time on the same rate, terms and conditions subject to satisfactory performance by the contractor/supplier.
- (14) Quotation shall be opened on the due date at 4.00 PM in the presence of the tenderers or their authorized representative whatsoever may be present. If the due date of opening/submission of quotations is declared a holiday by the Govt. or local administration, it will be automatically be shifted to the next working day for which no prior intimation shall be given.

Encl: One Schedule

Thanking you,

Yours faithfully,

Executive Engineer (Office)
O/o CE (SLDC), CSPTransCL, Raipur

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Schedule

S.No.	Particulars	Qty.
01	Samsung ML-D2850B/XIP toner cartridge (2850D printer)	04 Nos.
02	Samsung MLT-D1053L toner cartridge (SCX-4623 fax machine)	01 No.

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