



CIN - U40108CT2003SGC015820

CHHATTISGARH STATE POWER TRANSMISSION COMPANY LIMITED

छत्तीसगढ़ राज्य विद्युत पारेषण कम्पनी मर्यादित

(C.G. Govt. Undertaking) ( छत्तीसगढ़ शासन का एक उपक्रम )

CHHATTISGARH STATE LOAD DESPATCH CENTRE: RAIPUR

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## TENDER SPECIFICATION

### TR-143

For

**Annual Maintenance Contract of Split Air**

**Conditioner Installed at**

**Main SLDC Building, CSPTCL, Raipur**

**LAST DATE & TIME OF SUBMISSION OF TENDER:-**

**08/06/2020 (TIME 15:00 HRS.)**

**DUE DATE OF OPENING OF TENDER:-**

**08/06/2020 (TIME 15:30 HRS.)**

**Price: (i) Rs 560/- (Including**

**GST @ 12 %, if Purchased)**

**(ii) Rs 590/- (Including**


**GST @ 18%, if Downloaded)**

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### **BEFORE SUBMITTING YOUR QUOTATION PLEASE ENSURE**

1. That required earnest Money is enclosed. In case of exemption, necessary certificate will be required. In either case, reference of earnest money deposit is to be super scribed on the outermost envelope in details along with due Date.
2. That tender specification Number and Name of work are super scribed on the outermost envelope.
3. That technical specifications are very clear and exact as per our requirement.
4. That "Tender form" duly signed by you, is enclosed.
5. That the "Questionnaire" form duly answered and signed is enclosed. no question should remain unanswered or left blank.
6. That the performance certificate / copies of order executed for similar items/ works to reputed consumers are enclosed.

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|  <p>CIN - U40108CT2003SGC015820</p> | <p><b>CHHATTISGARH STATE POWER TRANSMISSION COMPANY LIMITED</b></p> <p>छत्तीसगढ़ राज्य विद्युत पारेषण कम्पनी मर्यादित<br/>(C.G. Govt. Undertaking) ( छत्तीसगढ़ शासन का एक उपक्रम )</p> <p><b>CHHATTISGARH STATE LOAD DESPATCH CENTRE: RAIPUR</b></p> <p>छत्तीसगढ़ राज्य भार प्रेषण केन्द्र, रायपुर</p> <p>दूरभाष PHONE : 0771- 2574172<br/>Web Site : <a href="http://www.sldccg.com">www.sldccg.com</a></p> <p>फैक्स FAX NO. 0771-2574174<br/>Email – <a href="mailto:csebsldc@sldccg.com">csebsldc@sldccg.com</a></p> |
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No.03-02/SLDC/TR-143/

Raipur Dtd.

### **NOTICE INVITING TENDER**

Sealed tenders are invited from the eligible contractor/agencies who fulfill the pre-qualification criteria for **Annual Maintenance Contract of Split Air Conditioner installed at Main SLDC, Building, Raipur** as per the details given below -

| Sl. No. | Tender No. | Particulars  | Qty. | Cost of tender doc. (Rs.)   | E.M.D. (Rs.) | Due date                 |
|---------|------------|--|------|---|--------------|--------------------------|
| 1.      | TR-143     | Annual Maintenance Contract of Split Air Conditioner installed at Main SLDC Building, CSPTCL, Dagniya, Raipur for the year 2020-21 including running spares, including compressor and other consumables. | 30   | 500.00<br>(Excl. GST @12% if purchased from office)<br>(Excl. GST @18% if download) | 5000/-       | 08/06/2020<br>15.00 hrs. |

#### **NOTE:-**

- In case due date is declared as holiday then the same will be automatically get shifted to next working day.
- Any notice for extension of due date of tender opening shall not be published in news papers. It will be displayed on official Website of CSPTCL & SLDC.


### **TERMS AND CONDITIONS**

(i) Tender documents can be obtained from the office of the ED (LD) in person on payment of cost of tender document in the form of MICR DD only made out in the name of Manager (RAO-HQ), CSPTCL, Raipur accompanied with firm's application on its letter head on any working day one day before the due date. If tender document is required by post, Rs. 200/- is to be paid along with the cost of documents CSPTCL shall not be responsible for any postal delay regarding receipt / non receipt of tender documents. Alternatively the tender document can also be downloaded from official website of SLDC CSPTCL ([www.sldccg.com](http://www.sldccg.com)) and required tender fee in form of DD in favour of Manager (RAO-HQ), CSPTCL, Raipur payable at Raipur in separate envelop super scribed " DD containing cost of tender document" should also be submitted . The details of DD are mentioned on the outer side of the envelope also. Please note carefully in absence of aforesaid requisite tender fee further bids shall not be considered for opening.

(ii) The tender in the prescribed form with Earnest Money of **Rs. 5000/- (Rs. FiveThousand)** only in the form of Demand-Draft payable to **Manager (RAO-HQ), CSPTCL, Raipur** will be accepted up to 15.00 hrs on or before dated: **08/06/2020** and will be opened on the same day at 15.30 Hrs in presence of those Bidders who choose to be present. Earnest Money in any other will not be acceptable. . No offer will be accepted without Earnest Money and will be summarily rejected. Details of earnest money shall be mentioned in the corner of the tender envelope.

The duly filled tender should be dropped in the tender box of the respective tender up to 15:00 Hrs. on the due date. In case of tender sent through post / courier, it will be responsibility of the bidder to drop / get dropped the tender in the respective tender box. No receipt of tender shall be issued in any case. The techno-commercial bids shall be opened at 15:30 Hrs. on the due date CSPTCL reserves the right to accept or reject any or all the offers, in part or full without any reason whatsoever.

**Executive Director  
SLDC, CSPTCL,  
RAIPUR**

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**TENDER FORM**

Tender No. 03-02/SLDC/TR-143

**Tender For**

**Annual Maintenance Contract for 30 No's Split Air Conditioner installed at Main SLDC Building, CSPTCL, Danganiya, Raipur.**

PRICE: -(i) Rs 560/- (Including GST@ 12 %, if Purchased)

(ii) Rs 590/- (Including GST@ 18%, if Downloaded) {Non-Refundable}

Issued to: -

M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sold vide DD No. \_\_\_\_\_ dt. \_\_\_\_\_ drawn on (the bank) \_\_\_\_\_ Branch \_\_\_\_\_ for Rs. 560/- (if purchased) or Rs. 590/- (if downloaded).

NOTE: -

1. THIS FORM MUST BE RETURNED AT THE TIME OF SUBMITTING THE TENDER.
2. TENDER BOOK CONTAINS 20 PAGES.

EXECUTIVE DIRECTOR  
SLDC, CSPTCL, RAIPUR

Dated, this ..... day of ..... **Bidder's Signature**

**Bidder's Address -**

**SCHEDULE-I**  
**INSTRUCTIONS TO THE BIDDERS**

**1.1 SCOPE OF SERVICE:** The scope and nature of services to be provided by the contractor shall include scheduled preventive maintenance services which cover periodic and break down servicing, along with replacement of defective spare parts, including **running spares compressor and other consumables**, if required during the contract period. The rate quoted for services shall also include the charges for deputing manpower on working days and (Including applicable taxes) and routine maintenance service which shall include at least the following services:

- 1.1.1** Checking and servicing of the 30 No's AC unit quarterly in a year & de-scaling of units if required, which includes: 1. Replacement of Filter. 2. Checking operation of controls of the air- conditioners such as thermostat, relays, remote control etc. 3. Checking air flow through the supply air grill, return air grill, condenser 4. Checking operation of the drive motors and fans 5. Checking air temperature at supply air grill, return air grill, Inlet air condenser, outlet air from condenser 6. Checking Firmness of supporting arrangement for the compressor, blower motor, air conditioners casing and fixing of air-conditioners etc. Anti-rusting Painting of the MS portion prone to rusting 7. Replacement of any component of air conditioners found defective after the above checks and tests. 8. Cleaning the condenser and evaporator coils with suitable detergent /chemical solution and flushing with high pressure jet of water. 9. Greasing of blower motors and all moving parts.
- 1.1.2** Attending to any breakdown call made immediately on receipt of verbal/written complaint during office hours on all days except Sunday and National Holidays. The time for rectification of defect shall not exceed 48 hours in any case. Providing a service unit, free of charges during the repair of AC unit in the workshop. Supply free of charges, of all the spares and materials including consumables, compressor found defective and necessary for the unit excluding the following: a) Replacement of sheet metal part, front panel / grill, outer wrapper / casing. b) Heating systems is not included. d) Voltage stabilizers are excluded.
- 1.1.3** The history sheet of servicing/breakdown repairing of each and every unit shall be maintained. The copy of report shall be submitted along with the bill subsequent to the servicing activity. The cleaning/ minor repair of stabilizers shall be covered under the AMC contract.

**1.2 THE CHIEF ENGINEER, SLDC, CSPTCL, RAIPUR** on behalf of the "**Chhattisgarh State Power Transmission Co. Ltd.**" hereinafter referred to as "**CSPTCL**" invites sealed offers / bids, for the works of Annual Maintenance Contract Split air Condition System installed at Main SLDC, Raipur for the year 2020-21. Tenders must reach the Office of **The Executive Director, SLDC, CSPTCL, Dangania, Raipur** by **08/06/2020 at 15:00 Hrs.** Tenders received after the stipulated date & time will not be considered. Covers should invariably be super scribed "**Annual Maintenance Contract for Split Air Conditioner installed at Main SLDC Building, Daganiya Raipur**" along with Earnest Money in the form of Demand Draft payable in favour of the **Manager (RAO-H.Q.), CSPTCL, Raipur** amounting Rs.5000/- (Rs.Five Thousand only). No interest shall be paid on Earnest Money. The Tender will be open on the same day at 15.30 Hrs.

**1.3 SUBMISSION OF BIDS: (Before submission of Bid, Survey for evaluation of quantum of work and expenditure will be permissible as per instruction of tender issuing authority)**

- (a) The tender / bid shall be submitted in three (3) parts. All the three parts shall be submitted in three separate sealed envelopes, with proper superscription on each envelope as under: -

- i. **Part I**                      **Earnest Money Deposit** (with details of deposited - EMD).
- ii. **Part II** -                **Techno-commercial Bid**
- iii. **Part III** -              **Price Bid**

Further, each envelope shall be super scribed with the name of work, tender specification number, due date of opening, name and address of bidder and shall be addressed to “**The Executive Director (LD), SLDC, CSPTCL, RAIPUR**”. These three envelopes duly sealed and super scribed are to be kept in one bigger main envelope.

In addition, tender specification number, due date of opening, details of EMD, name and address of the bidder should invariably be superscribed on the main envelope. It should be properly addressed to this office.

- (b) The tender should be dropped in the tender box placed in the O/o ED (SLDC), CSPTCL, Raipur. In case, the tender is sent through post /courier, it will be responsibility of the bidder to drop the tender in the tender box. Receipt of tenders shall not be given in any case. The tender should be dropped on or before 08.06.2020 up to 15.00 Hrs on due date of submission. Tender box shall be sealed at 15.00 hrs on the same day and in no case tenders shall be allowed to be dropped after 15.00 Hrs.
- (c) Only one offer from one firm will be accepted. If more than one offer is found, Company will have right to reject any or all offer(s) without assigning any reason and EMD may be forfeited.

- (d) **CONTENTS:** Contents of the three parts of the tender/bid shall be as under: -

- I) **Part-I (Earnest Money Deposit):** - EMD for requisite amount strictly inthe form indicated under **point-1.6** of these instructions along with covering letter indicating credentials of the bidder. Bank Guarantee and Chequeare not acceptable for EARNEST MONEY. No interest will be paid on theEarnest money deposited.
- II) **Part II - (Techno-commercial bid):** - It shall contain
  - 1. Details by bidder as per **Annexure-I**.
  - 2. Undertaking by bidder as per **Annexure-II**
  - 3. Latest Income Tax clearance certificate.
  - 4. Copy of Labor License issued in the name of the contractor.
  - 5. Past experience details, documents, certificates(**Schedule IV**).
  - 6. Certificate regarding financial status of the bidder for suitable amount from nationalized bank.
  - 7. Copies of Profit & Loss account/Balance sheet for last Three year.
- III) **Part III - (Price Bid):** -  
Price bid as per **Schedule-III**

#### **1.4 PROCESS OF EVALUATION OF TECHNO COMMERCIAL BID AND OPENING OF PART-III: -**

After opening of Part-II, it shall be scrutinized and clarification shall be sought on techno commercial matter, if required.

Bidder shall therefore, have to ensure that their tender/bid is in conformity with the CSPTCL's tender specifications.

The date of opening of part-III (Price Bid) shall be notified to the bidders **whose bids are found to be commercially & technically acceptable**. CSPTCL's decision shall be final & binding on the bidder.

**Bidder to please note that: -**

- (a) Tender is to be submitted strictly in accordance with the tender specification, terms and conditions laid down in tender documents.
- (b) Submission of the tender by the bidder implies that he has read and accepted the instruction, terms and conditions for the contract etc. and made himself aware of the particulars of the works/jobs to be done, site conditions and other factors having bearing on execution of the work.
- (c) If the tenderer deliberately gives wrong information in his tender to create circumstances for acceptance of his tender the CSPTCL reserves the right to reject such tender at any stage. Tender documents are not transferable.
- (d) Not more than one tender for the work shall be submitted by one contractor or one firm of contractors.
- (e) All documents of the tender submitted shall bear full dated signature with seal of the bidder at the foot of every page on right hand corner as a token of acceptance of the terms and conditions of tender.
- (f) Tender found incomplete, obscure and irregular or is only for part of the work schedule is liable to be rejected.
- (g) Telegraphic/telex/fax offers shall not be entertained.
- (h) The CSPTCL shall not be liable for any expenses incurred by the tenderer in preparation of tender, whether his tender is accepted or not.
- (i) Tender cost is not refundable.
- (j) The tender should be written legibly and free from errors, over writing and corrections. Any corrections, which are unavoidable, shall be made by crossing out and re-writing with dated signature.
- (k) Conditional tenders are liable to be rejected. .
- (l) The tender shall contain the name, residence and place of business of person or persons submitting the tender. All signatures shall be dated.
- (m) The bidder shall have to ensure that documents are available with them in time and similarly bid is submitted as per schedule. CSPTCL shall not assume any responsibility for any unforeseen postal delay either for the receipt of document by bidder or late receipt of bids by CSPTCL. No extension in time shall be granted on such grounds.
- (n) CSPTCL will not be responsible for delay on any account in respect of receipt of tender documents/submission of earnest money. If the tender documents/earnest money is received after the specified date and time due to postal delay or otherwise whatsoever the tender will not be considered and will be returned to the bidder unopened.
- (o) The bidder would be bound by the terms and conditions and specification as given therein offer and in the attached schedule.



- (p) The CSPTCL reserves the right to reject any or all tenders or to accept any tender considered advantageous to the Trans Co. whether it is lowest tender or not; and
- (q) In case of correction done in the tender, the bidder should initial the same otherwise the tenders may not be considered.
- (r) All the Bidders shall essentially indicate the breakup of prices as shown in the tender form. In case any of the charges are not included in the quoted price, the same shall be clearly shown as “Extra” indicating specifically the rate /scale of such charges.
- (s) The terms and conditions mentioned in tender specification shall be binding on the bidder and no condition or stipulation contrary to our condition shall be applicable.
- (t) Please note that the Bidders who did not accept terms and conditions stipulated in this tender specification their offers are liable to be out rightly rejected without assigning any reason whatsoever.
- (u) After acceptance of rates, the Company will not pay any extra charges for any reasons whatsoever even in case the contractor reports at later stage to have misjudged the conditions of the contract.
- (v) In case, the lowest rate is quoted by more than one firm, then successful bidder among the lowest bidders shall be decided on the **basis of lottery**. Lottery will be drawn in presence of representative of the firms. After drawl of lottery no any claim shall be entertained from any of the bidder. A form of undertaking annexed as **Annexure-II** with the tender is to be signed by the bidder necessarily in this respect.
- (w) Further information required (if any) can be obtained from the O/o The ED (SLDC), CSPTCL, Danganiya, Raipur

#### **1.5 VALIDITY: -**

Full descriptive & complete specification should accompany with the tender. Offers should be kept open for acceptance for at least 120 days from the date of opening. Those who do not agree for a validity of 120 days will do so at their own risk and no request for extension of the offer will be given from this office, However, due to circumstances beyond control, the bidder will be allowed to extend validity but they shall not be permitted to revise their rates, offer any rebate or concession while extending the validity which may materially result in any reduction / increase in the computed price of their original offer.

#### **1.6 EARNEST MONEY: -**

Each bidder should submit an earnest money deposit of **Rs.5000/- (Rs.Five Thousand only)** prior to submission of quotation in a separate envelope. The tenders not accompanied with earnest money will summarily be rejected.

**Form of Earnest Money Deposit:** - The Earnest Money Deposit can be furnished in the form of Demand Draft on a nationalized bank at Raipur made payable to the **Manager (RAO-H.Q.), CSPTCL, Raipur**. Offer accompanied with inadequate Earnest Money will be rejected and returned unopened.

#### **1.7 Extremely important ( Bidders to note this to avoid bid rejection) –**

Attention of bidders is drawn to the fact that no additional/new documents will be allowed to be submitted after bid submission with only exception that clarification / confirmation on the points which lack clarity after techno-commercial evaluation may be obtained. Bidders are therefore requested to exercise utmost care to make sure that all the documents required as per eligibility criteria /PQR/techno-commercial requirements of the tender are submitted with their bid on or before the date of bid submission. The bid submission date is a cut-off date for submission of all the documents required as per tender conditions / requirements and the bidder must adhere to this deadline.

## **SCHEDULE-II**

### **SPECIAL CONDITIONS/INSTRUCTIONS TO THE BIDDERS**

**2.1 Pre-Qualifying Requirement:** - The offer of those bidders, who fulfill following criteria, will only be considered:

**A. Technical Criteria:**

- a) The bidder should be Manufacturer/Authorized dealer/Experienced contractor only. In case the offer is submitted by Authorized dealer, the same should be accompanied by valid Dealership and Diversion letter of respective OEM.
- b) The bidder shall furnish self attested 03 copies of purchase order against similar job work, issued by any central/state power utilities/PSUs/Govt. Organizations/Reputed private Organizations of Indian support of the qualifying requirement not older than 03 years.

**B. Financial Criteria:**

- a) PRICE BID has to be submitted in prescribed format only as per **SCHEDULE-III** Ex-works price including packing and forwarding charges should be quoted. GST, any other charges & freight charges should be quoted separately.
- b) The rates quoted in the price bid shall be taken as final for computing the competitive rates and for all purpose.

**2.2 Prices:** - Only FIRM rate is to be quoted. No price variation shall be admissible. Price bid has to be submitted in prescribed format only as per **Schedule-III**. The Price bid must be without any assumption, condition, qualification, reservation or variation. Conditional tender offer or offers at variance from prescribed specification would not be eligible to compete for the tender.

**2.3 GST:** -The bidder's have to be submit copy of the GST registration along with Techno commercial bid and all other necessary documents.

**2.4 Placement of Order:**- Bidder will be considered for awarding contracts at lowest quoted rates. However, CSPTCL's decision in this regard will be final and binding.

**2.5 Engineer In-charge:** -Respective EE(E&M),MainSLDC, CSPTCL.

**2.6 Consignee:**- EE(O) O/o The ED(SLDC) CSPTCL,Raipur will be the consignee for the supply of material.

**2.7 Contract Period:**- Contract period shall be valid up to **One year** since date of order. Also contract period may be curtailed as desired by CSPTCL.

**2.8 Extension order:**

CSPTCL reserves the right to place extension order up to 6 Months.

**2.9 Guarantee:** - The job work should be guaranteed for a period of 12 months from the date of completion of work. In the event of the contractor's inability to adhere to the aforesaid provisions, suitable penal action will be taken against them, which may inter alia, include forfeiture of Security Deposit/pending bills and debarring/ blacklisting of the firm for future business with the Company for a certain period.

**2.10 Terms of Payment:-** As per tender specification, the payment of bills will be allowed in the following manner:-

- i) Payment shall be done quarterly.
- ii) **100%** payment of bill, within a period of One month from presentation of bill.
- iii) All the bills should be duly certified by Engineer In-Charge and Consignee.
- iv) No interest shall be paid in case of delay in payment. The payment shall be made by the Regional Account Officer, CSPTCL, Raipur or Manager (Bills) O/o GM (Finance) CSPTCL, Dagniya Raipur as the case may be. The supplier should submit original Material Receipt Certificate issued by the consignee and certificate for completion of work along with quadruplicate copies of bill and other necessary documents.

**2.11 Penalty:-** If the supplier fails to accomplish job work within the specified in clause (1.1.2) or specified in the order or any extension granted thereto, the CSPTCL shall recover from the contractor as penalty a sum of one half of one percent (0.5%) of the contract price of the uncompleted portion of the supply and service for each calendar week of delay. The total penalty shall not exceed 10% (ten percent) of the contract price of the uncompleted portion of supply & service. Alternatively, uncompleted supply may be got done through other agency on account and at the risk of the contractor; OR CSPTCL may cancel the contract for the uncompleted work, with liability recoverable from the supplier, as assessed by the CSPTCL.

**2.12 Deviations:**

It would be obligatory on the part of the Bidder to enclose a separate schedule of deviation, if there are any deviations from our commercial terms/conditions. Even if no deviations are involved, a separate schedule of deviation for commercial conditions should be enclosed wherein a certificate may be recorded that there are no deviations from all our commercial conditions. All tenders, wherein these conditions are not complied with, may run the risk of rejection without any correspondence from our side.

**2.13 Tender Fee:** - The cost of tender document is Rs 500/- + GST@ 12% (if purchased) or GST@18% (if download). If tender document is required by post Rs 200/- is to be paid along with the cost of document. The tender document can also be downloaded from official website of the SLDC CSPTCL ([www.sldccg.com](http://www.sldccg.com)). In case bidder chooses to submit his offer on downloaded tender document, they will be required to deposit specified tender fee (cost of tender documents- non refundable) in form of DD in favour of Manager (RAO:HQ), CSPTCL, Raipur. The bank draft shall be issued from the nationalized/ scheduled bank. DD should be enclosed with the **separate Envelop** at the time of submission of tender offer. In absence of tender fee, offer will not be considered for opening of price bid.

**2.14 Compliance of regulations:**

The supplier shall warrant that all Goods covered under procurement shall have been produced, sold, dispatched, delivered, tested, in strict compliance with all applicable rules, regulations including Industries (Development and Regulations) Act, 1951 and any amendment there under, labour agreements, working conditions and technical codes and requirements as applicable from time to time.

**2.15 Disputes:**

All disputes, if any or claim arising out of the contract, agreement, purchase order etc. shall be tri-able in the competent court at Raipur from where the order is placed and in no other courts.

**2.16 Arbitration :-**If, at any time any question, dispute or difference, whatsoever shall arise between the order issuing authority/Consignee/Nodal Officer / Engineer In-charge and the service provider/bidder, upon, or in relation to or in connection with the Contract, either party may forthwith give to the other, notice in writing of the existence of such question, dispute or difference and the same shall be referred to the adjudication of two arbitrators, one to be nominated by the purchaser and the other to be nominated by the supplier or in the case said arbitrators not agreeing, then to the adjudication of the Umpire, to be appointed by the arbitrators, whose decision shall be final and binding on the parties and the provision of the Indian Arbitration Act, 1940 and its latest amendments, and of the rules there-under any statutory modification thereof shall be deemed to apply. The arbitrators or the Umpire, as the case may be, are bound to give a detailed speaking award assigning reasons for the findings.

Services under the contract shall be continued by the Contractor during the arbitration proceedings, unless otherwise, directed in writing by the order issuing authority/Consignee/Nodal Officer/Engineer In-charge or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrators or of the Umpire, as the case may be, is issued.

**2.17 Workmen Insurance:** - The contractor shall take by himself insurance policy as requirement under workmen's compensation act, common law of any other statute in-force, in respect of workers/employees of the contractors executing the works on behalf of the contractor. This will be deemed to be included in the award and contract price. The contractor shall indemnify the Company against any claims, which may be made under the workmen's compensation Act-1923 or any statutory modification or otherwise for any damages or compensation payable in consequence of any accident or injury sustained by any workman or other person by amount of compensation so paid and without prejudice to the right of the Company under sub-section 12 of the said Act. The company shall be at liberty to recover such amount of any part thereof by deducting if form security deposit of from any sum due by the Company to contractor, whether under contract or otherwise. The Company shall not be found to consider any claim made against it under section-12 sub section (1) of said Act, except upon written request of contractor and upon his giving the company full security for all costs for which the Company the Company might become liable in consequence of contesting such claims.

1. The work place where this work is to be carried out is live and charged area. You will have to arrange necessary insurance cover as per law / workmen's compensation act, for the person engaged by you for carrying out the work at your own cost. The contractor will be fully responsible for accident and EPF liabilities of labour /staff/persons engaged by him for execution of work.

2. Contractor shall ensure compliance with all statute, laws, rules and regulation of the Central or State Government or any other authority such as the Workmen's Compensation Act-1923 payment of wages Act-1948 Employees State Insurance Act, Employees Provident Fund Act, etc. and any all statutory modifications thereof in connection with employees engaged by him or his sub-contractors in the work.
3. Contractor shall confirm to the provision of Indian Factory Rules, India Electricity Act and any other acts of legislature relating to the work and to the regulation and by-laws of any authority
4. Contractor shall arrange to give all notice required by the said Acts. Regulations or By-laws to be given to any authority or to any Public Officer and pay all fees that may be properly chargeable in respect of the work and lodge the receipts with Company. Obtaining all permits and licenses required thereupon is the responsibility of the contractor.
5. The contractor shall be responsible for safety of his or his sub- contractor's property/men, any loss or damage injury etc. for any reason whatsoever, the same is not the responsibility of the company.
6. Insurance policy of the work and labor as applicable should be furnished at you cost or else the recovery will be made from your bill as penalty.

#### **2.18 Agreement:-**

On award of contract, the successful firm/contractor has to enter into an agreement with CSPTCL for service rate contract work for the period of 01 years on a non judicial stamp paper worth Rs. 300.00 (Rs. Three hundred) only. The duty of the stamp paper is to be borne by the contractor.(Annexure – III)

#### **2.19 Commencement of Contract:-**The contract shall ensure commencement of contract within 15 days from the date of order. However, necessary contractual formalities as laid down here under shall have to be completed before taking over of site.

1. Execution of bilateral agreement as per enclosed as **Annexure–(III)**.
2. Submission of documentary proof of EPF code No. in the name of Firm.
3. Insurance policy covering all liabilities under the Workmen's compensation Act.

In case, the contractor fails to commence the contract within stipulated time Company shall have option to cancel the contract at the cost and risk of the contractor. The Company may at its discretion re-allot the work to other contractor or re-tender the work. Any loss, if occurred to the Company's property during the execution of work will be your responsibility & you will have to bear any expenditure incurred towards the same. The company shall have right to terminate the contract, without assigning any reason, by giving fifteen day notice to the contractor without any liability on Company's side.

#### **2.20 Employment of Labour:** The Contractor shall use his own resources to employ the necessary daily wages worker.

#### **2.21 Payment of Labour:** Payment to daily wages workers shall be made by the contractor in accordance with minimum wages prescribed by the State, Govt. and ensure EPF deduction according the EPF Act, 1952 with latest amendment.

#### **2.22 Unsatisfactory performance:** The bidder who has executed similar nature of work earlier in CSPTCL and which has been found to be defective work or not rendering satisfactory service within guarantee period and has not been attended in the stipulated period shall not be considered for opening of price bid. (The cases reported as on date of NIT shall be considered).

#### **2.23 Amendment in specifications:** CSPTCL may revise or amend the specification, prior to the date notified for opening of tender. Such revision/amendment, if any, will be

communicated to all the bidders as amendment/ addendum to the invitation of tender and the same will be displayed in CSPTCL's website also.

**2.24 Unsatisfactory performance:**

The bidder who has qualified must have satisfactory performance in regard to maintenance of AC's.

**2.25 Telex/ telegraphic/ fax bids:**

Telex/ telegraphic/ fax offers will not be considered under any circumstances.

**2.26 Mistakes in bids:**

Rates should be quoted in both figures and words. For evaluation the price mentioned in words shall be taken if there is any difference in figures and words in the price bid.

**2.27 Lump sum based bids:**

In case prices for some items or all items are given as lump sum, instead of unit prices as required in the tender specifications, CSPTCL can summarily reject such incomplete tender.

**2.28 Printed terms & conditions in bids:**

Supplier's printed terms and conditions will not be considered as forming part tender under any circumstance whatsoever.

**2.29 Alterations/ correction in Tender:**

No alterations in the tender document will be permitted.

**2.30 Incomplete Tender:**

A tender which is incomplete or obscure is liable for rejection.

**2.31 Disqualification of bids:**

A bid which gets opened before the due date as a result of improper or no indication has been given on the cover to indicate that it is a tender, will be disqualified. Bidders will not be permitted to change the substance of his tender on post interpretation/ improper understanding grounds. This includes post tender price changes/ modifications etc. after opening of price bid. In such events, otherwise, that is, when a bidder does not comply, tender will be rejected.

**2.32 Language of bids:**

All tenders should be made either in English or in Hindi only.

**2.33 SAFETY:** The bidder has to strictly follow all the safety measures as per standard at all stages during the execution of work. Work has to be started and executed only on receipt of shutdown confirmation from respective Engineer- In-charge.

EXECUTIVE DIRECTOR (LD),  
SLDC, CSPTCL, Raipur

### **SCHEDULE - III**

#### **PRICE BID**

The undersigned hereby tender & offer to complete the following labor contract work in State Load Dispatch Centre, CSPTCL, Raipur for the quantities at the rates indicated hereunder: -

| SR.NO. | NAME OF WORK  | QTY<br>(IN<br>No.s) | Rate Per<br>Quarter | Total<br>Amount<br>for Year |
|--------|---|---------------------|---------------------|-----------------------------|
| 1      | Annual Maintenance Contract of Split Air Condition system installed at Main SLDC, Building, Daganiya, Raipur for the year 2020-21 including running spares, compressor and other consumables. | 30                  |                     |                             |
| 2      | Applicable GST  |                     |                     |                             |
| 3      | Any Other Charges, if any   |                     |                     |                             |
|        | Grand Total   |                     |                     |                             |

**In Words-** RS. -

Other Conditions (if any): -

The undersigned undertakes to observe and abide by the terms & conditions of the tender specifications enclosed herewith.

Earnest Money Deposit of Rs. 5000/- (Rupees Five Thousand only) has been deposited in favour of Manager (RAO-H.Q.), CSPTCL, Dangania, Raipur vide D.D. No. \_\_\_\_\_ dt.

\_\_\_\_\_ drawn on (the bank) \_\_\_\_\_ Branch \_\_\_\_\_.

PLACE:

Signature of Bidder

DATE:

Designation/Status in the Company  
Name & Address in full  
Company Seal

## **SCHEDULE - IV**

### **SCHEDULE OF BIDDER'S EXPERIENCE**

Bidder shall furnish here a list of similar jobs executed by him. A reference may be made by the purchase to them in order be considers such a reference necessary.

| <b>S.No.</b> | <b>Name &amp; Description of work.<br/>(adequate details to be given<br/>certifying the work done)</b> | <b>Order No.<br/>&amp; date</b> | <b>Client or<br/>order placing<br/>authority</b> | <b>Person to whom<br/>reference to be<br/>Made</b> |
|--------------|--|---------------------------------|--|--|
|              |  |                                 |  |  |

PLACE:

Signature of Bidder

DATE:

Designation/Status in the Company  
Name & Address in full  
Company Seal



**Details of Bidders**

01. Name of firm/partners & address \_\_\_\_\_
02. Phone/Mobile No. \_\_\_\_\_
03. GST Registration No. \_\_\_\_\_
04. PF No. \_\_\_\_\_
05. ESI Registration No. (If applicable) \_\_\_\_\_
06. PAN (Mandatory) \_\_\_\_\_
07. SAP Vender No. \_\_\_\_\_
08. Vender Registration No. \_\_\_\_\_

Signature of Bidder

Designation/Status in the Company  
Name & Address in full

Company Seal

**UNDERTAKING**

TENDER SPECIFICATION NO. **03-02/SLDC/TR-143**/dtd.

I/We .....  
Proprietor/Partner of (name of firm) .....  
hereby undertake that in case lowest rate is quoted by more than one firm then I/We  
shall have no objection in selecting the successful lowest bidder **on the basis of  
lottery**. In such case I/We will not lodge any claim on any behalf in respect of this  
contract.

Signature of bidder  
Name (in full)  
Status in the firm  
Seal of the firm  
Mobile No.  
Place :  
Date :

**AGREEMENT (PROFORMA)**

(To be executed on non judicial stamp paper worth Rs.300/- only with a revenue stamp of Rs.1/- affixed)

This Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_ between -----  
----- (hereinafter called the Contractor which expression shall where the context so admits, be deemed to include his heirs, executors, administrators and representatives) OF THE ONE PART,  
And the Chhattisgarh State Power Transmission Co.Ltd, Raipur being the Company constituted by The Government of Chhattisgarh vide its notification no.F 1-8/2008/13/1 dtd 19 December 2008, (hereinafter called the Company which expression shall, where the context so admits, be deemed to include its permitted assigns) OF THE OTHER PART.

WHEREAS in accordance with a notice No \_ dt issued by Chief Engineer (SLDC) of the Company, the Contractor submitted his tender No. dtd for “**Annual Maintenance Contract of Split Air Conditioner installed at Main SLDC Building, Danganiya, Raipur**” more particularly described, mentioned, enumerated or referred to in the General conditions, specifications, schedules form of tender covering letters, schedules of prices and further correspondence, a copy of which is hereto annexed and is for purposes of identification , signed by the Contractor Shri \_\_\_\_\_ on behalf of the Contractor and Chief Engineer (SLDC) of the Company and all of which shall be deemed to form part of this agreement as though separately set out herein and are included in the expression ‘Contract’ herein used, (hereinafter referred to as the said works):

AND WHEREAS the Company has accepted the tender of the Contractor vide Work Order No. \_\_\_\_\_ dtd \_\_\_\_\_ for the sum of Rs. \_\_\_\_\_ (In words Rupees \_\_\_\_\_ only) upon the terms and subject to the condition hereinafter mentioned.

NOW THEREFORE THIS AGREEMENT WITNESSES AND IS hereby agreed as follows:-

- 1) The contractor shall carry out “**Annual Maintenance Contract of Split Air Conditioner installed at Main SLDC Building, Danganiya, Raipur**” and do, perform and carry out all matters incidental and / or ancillary thereto within the time specified in the and in accordance with the terms and conditions specified in the Company’s Work Order No. \_\_\_\_\_ dtd. \_\_\_\_\_.
- 2) For the work done under the scope of the Company’s Work Order referred above, the Company shall pay to the Contractor Rs. \_\_\_\_\_ (In words Rupees \_\_\_\_\_ only) or such other sum as may become payable in accordance with the said work order.

- 3) In all matters arising out of or in relation to this agreement, the terms and conditions contained in the aforesaid Work Order No. \_\_\_\_\_ dtd \_\_\_\_\_ shall apply and all such matters shall be determined accordingly.
- 4) This agreement shall be deemed to be entered into at Raipur and all disputes and claims, if any, out of or in respect of this Agreement are to be settled at Raipur or be tri-able only in any competent court situated at Raipur.

IN WITNESS whereof the parties hereto have signed this agreement on the dates and year mentioned against their respective signature.

Signature of Witness:

1. Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

2. Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name & Signature for Contractor

Signature (On behalf of the Contractor)

Designation:

Seal of Contractor

Signature of Witness:

1. Signature: \_\_\_\_\_

Name/Designation: \_\_\_\_\_

Address: \_\_\_\_\_

2. Signature: \_\_\_\_\_

Name/Designation: \_\_\_\_\_

Address: \_\_\_\_\_

Name & Signature

Signature (On behalf of the CSPTCL)

Designation:

Seal